



School Educational Responsibilities

We acknowledge our responsibility to support parents in their task of nurturing their children within a caring community, enabling them to fully realise their full potential when they leave us.

Therefore the school will:

- Provide a friendly welcome to your child and a secure, stimulating, moral environment in which to learn.
- Ensure that your child is valued for who he/she is and helped to make good progress in their spiritual, moral, emotional and academic development.
- Treat your child with the dignity and respect they require.
- Do our utmost to provide the best possible education we can for your child, through enthusiastic teaching, which is rooted in our values and our skills.
- Ensure that the education provided for your child is tailored as best as possible by using good assessment recording and tracking strategies.
- Provide you with information about your child's progress and provide you with opportunities to talk to teachers.
- Keep you well informed about school policies and activities through regular letters and newsletters.
- Set, mark and monitor homework suitable to your child's needs.
- Contact you if there is a problem with your child's attendance or punctuality.
- Inform you of any concerns regarding your child's behaviour, work or health.
- Challenge your child to strive for the highest standard of personal, social and intellectual development and aim for excellence in all they do.

Name: Christian Down

Principal

Date: September 2018

Parent/Carer Responsibilities

As parents/carers, we acknowledge that we are the primary educators of our children and have an irreplaceable role to play in supporting our children's learning at Castle View Academy.

Therefore I/We will:

- Ensure that my child attends every day, on time, in correct school uniform and suitably equipped.
- Ensure that family holidays are taken outside of term time.
- Inform the school of any concerns regarding my child's learning or welfare.
- Give my child opportunities for home learning and support my child in the completion of homework. Check my child's planner on a daily basis and sign my child's planner on a weekly basis.
- Ensure that my child attends extension classes as timetabled, and support my child's attendance at catch up detentions or programmes, should my child miss a class.
- Support all school initiatives which enable my child to reach their full potential, including revision classes and extra-curricular classes and ensure that my child is available for revision and catch up sessions.
- Support the school's policies and guidelines for behaviour including isolation, roll call, Saturday detentions and after school detentions.
- Give consent on the Data Collection Form, to the use of photographic images on the school's electronic systems, in classroom displays and from time to time to photos and film being taken as part of a lesson or project. I will notify the school if I wish to withdraw my consent at any time.
- Ensure that my child follows the IT Acceptable Use policy and follow e-Safety guidelines.

Name (please print): _____

Signed (Parent/Carer): _____

Date: _____

Pupil Responsibilities

I acknowledge the different and unique talents which I have been given and my responsibility to use them wisely.

Therefore I will:

- Ensure that I attend every day, on time, in correct school uniform and suitably equipped.
- Be equipped for learning – pencil case, pen, pencil, ruler, calculator and school bag.
- Help keep our school free from litter and respect the school environment and property.
- Share my feelings honestly and politely and show consideration for others in the school.
- Behave sensibly so that we can be happy and safe as we learn.
- Attend isolation, detentions and other sanctions as deemed fit.
- Think for myself and take responsibility for my actions.
- Attend all extension classes, revision classes and extra-curricular classes as timetabled or deemed necessary.
- Do all my class work and homework to the best of my ability.
- Keep my planner up to date by entering all homework and any other information that is necessary, and by signing it every week. It is my responsibility to ensure my planner is signed by my parent(s)/carer.
- Observe all school rules and treat everyone with respect.
- Avoid all physical contact with other students.
- Not use my mobile phone whilst at school.
- Not access social media sites in school
- Represent the school to the best of my ability at all times
- Accept punishment for actions that fall below the accepted standard outside of school hours and away from the site.

Name (please print): _____

Signed (Student): _____

Date: _____